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# Meeting of West Berkshire District Council

**Tuesday 8 May 2018**

***Summons and Agenda***



WestBerkshire  
C O U N C I L

To: All Members of the Council

*You are requested to attend a meeting of*

**West Berkshire Council**

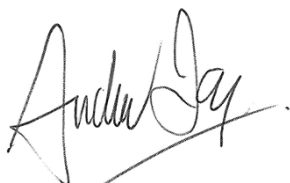
*to be held in the*

**Council Offices Market Street Newbury**

*on*

**Tuesday 8 May 2018**

**at 7.00pm**



Andy Day  
Head of Strategic Support  
West Berkshire District Council

**Note:** The Council broadcasts some of its meetings on the internet, known as webcasting. If this meeting is webcast, please note that any speakers addressing this meeting could be filmed. If you are speaking at a meeting and do not wish to be filmed, please notify the Chairman before the meeting takes place. Please note however that you will be audio-recorded.

Date of despatch of Agenda: Friday 27 April 2018

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## **AGENDA**

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1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members.



**Agenda - Council to be held on Tuesday, 8 May 2018 (continued)**

**3. PRESENTATIONS**

The Chairman will make Long Service presentations to:

**For 30 years' Service:**

- Councillor Tony Linden

**4. ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2018/19 (C3334)**

To elect the Chairman for the 2018/19 Municipal Year.

**5. APPOINTMENT OF VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2018/19 (C3335)**

To appoint the Vice-Chairman for the 2018/19 Municipal Year.

**6. MINUTES**

The Chairman to sign as a correct record the Minutes of the Council meeting held on 1<sup>st</sup> March 2018. **(To Follow)**

**7. DECLARATIONS OF INTEREST**

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).

**8. APPOINTMENT OF THE EXECUTIVE BY THE LEADER OF THE COUNCIL FOR THE 2018/19 MUNICIPAL YEAR (C3336)**

The Leader of the Council to announce the composition of the Executive for the 2018/19 Municipal Year.

**9. APPOINTMENT OF AND ALLOCATION OF SEATS ON COMMITTEES FOR THE 2018/19 MUNICIPAL YEAR (C3337)**

To consider the appointment and allocation of seats on Committees for the 2018/19 Municipal Year and to agree the Council's Policy Framework for 2018/19 as set out in Paragraph 6.1 of Appendix B. **(Pages 7 - 20)**

**10. ADJOURNMENT OF THE MEETING**

At this point, the Council meeting will be adjourned to enable the Committees appointed by the Council to meet to determine their Chairmen and Vice-Chairmen. The order of meetings is set out below:

- (a) Overview and Scrutiny Management Commission
- (b) Licensing Committee
- (c) District Planning Committee
- (d) Eastern Area Planning Committee



**Agenda - Council to be held on Tuesday, 8 May 2018 (continued)**

- (e) Western Area Planning Committee
- (f) Governance and Ethics Committee
- (g) Personnel Committee

**11. RECOMMENCEMENT OF THE MEETING**

At the conclusion of the meeting of the Personnel Committee, the Council will recommence.

**12. MONITORING OFFICER'S ANNUAL REPORT TO THE GOVERNANCE AND ETHICS COMMITTEE - 2017/18 YEAR END (C3323)**

To provide an update on local and national issues relating to ethical standards and to bring to the attention of Members any complaints or other problems within West Berkshire. **(Pages 21 - 44)**

**13. UPDATED STRATEGY FOR USE OF CAPITAL RECEIPTS (C3452)**

To update the Council's Strategy for flexible use of capital receipts taking into account actual receipts in 2016/17 and 2017/18 and the actual and forecast costs of projects planned to be funded from capital receipts. **(Pages 45 - 54)**

**14. LICENSING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Licensing Committee has not met.

**15. PERSONNEL COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Personnel Committee met on 7<sup>th</sup> March 2018. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**16. GOVERNANCE AND ETHICS COMMITTEE**

The Council is asked to note that since the last meeting of Council, the Governance and Ethics Committee met on 23<sup>rd</sup> April 2018. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**17. DISTRICT PLANNING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the District Planning Committee has not met.

**18. OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION**

The Council is asked to note that since the last meeting of the Council, the Overview and Scrutiny Management Commission met on 10<sup>th</sup> April 2018. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**Agenda - Council to be held on Tuesday, 8 May 2018 (continued)**

**19. JOINT PUBLIC PROTECTION COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Joint Public Protection Committee met on 19<sup>th</sup> March 2018. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

